



1021 20-044

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

21 OCTOBER 2020

DIVISION MEMORANDUM
No. 273 s. 2020

**Corrigendum on the Orientation on Finance Services
Procedures and Updates (New Normal)**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Unit/Section
SDO Selected Personnel
All Others Concerned

1. In reference to Division Memorandum No. 203 s.2020 entitled Orientation on Finance Services Procedure and Updates (New Normal) changed in schedule from September 8, 2020 to October 26, 2020 at 3rd Floor of SDO Tayabas Building 2.
2. For the afternoon session, please bring your own Laptop.
3. All other provisions in the memorandum remain in effect.
4. Immediate dissemination of this memorandum is desired.

ANIANO M. OCAYON, CESO V
Schools Division Superintendent



Brgy. PotoI, Tayabas City



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Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

ORIENTATION ON FINANCE SERVICES PROCEDURES AND UPDATES (NEW NORMAL)

October 26, 2020

MORNING SESSION		
	NAME	DESIGNATION
1	OGAYON, ANIANO M.	SCHOOLS DIVISION SUPERINTENDENT
2	GALICIA, MAYLANI L.	OIC - ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
3	MERLE, LILIBETH M.	STATE AUDITOR IV
4	RAYMUNDO, IMELDA C.	CHIEF EDUCATION SUPERVISOR - CID
5	RODRIGUEZ, EDWIN R.	CHIEF EDUCATION SUPERVISOR - SGOD
6	GABARDA, CONRADO C.	ADMINISTRATIVE OFFICER V
7	MILLARES, BENJAMIN A.	ADMINISTRATIVE OFFICER V/ BUDGET OFFICER III
8	LUZADAS, AGNES M.	ACCOUNTANT III
9	OABEL, JOSEFINA R.	ADMINISTRATIVE OFFICER IV/ HRMO II
10	TAN, DIANA G.	ADMINISTRATIVE OFFICER IV/ CASHIER III
11	LUCES, FIDELIZA V.	SENIOR EDUCATION PROGRAM SPECIALIST
12	BORBON, MARIA CORAZON A.	SENIOR EDUCATION PROGRAM SPECIALIST
13	CABRIGA, JORITZ PHILIP L./ PASTRANA, MARIA ELIZABETH S.	OIC - SUPPLY OFFICER
14	BUERA, JEANETTE M.	ADMINISTRATIVE ASSISTANT III
15	LIMBO, JOYCE ANNE P.	ADMINISTRATIVE ASSISTANT III/ TWG
AFTERNOON SESSION		
1	MILLARES, BENJAMIN A.	ADMINISTRATIVE OFFICER V/ BUDGET OFFICER III
2	CABRIGA, KENDRICK C.	INFORMATION TECHNOLOGY OFFICER I
3	BUERA, JEANETTE M.	ADMINISTRATIVE ASSISTANT III
4	CABALSA, PAZZYLA LYDDA A.	ADMINISTRATIVE AIDE VI
5	CABRIGA, JORITZ PHILIP L.	ADMINISTRATIVE OFFICER II
6	CUATERNIO, MARILOU C.	ADMINISTRATIVE ASSISTANT III
7	HERNANDEZ, GRASIELA L.	ADMINISTRATIVE ASSISTANT III
8	LIMBO, JOYCE ANNE P.	ADMINISTRATIVE ASSISTANT III/ TWG
9	MALIJAN, MA. JOBELLE M.	ADMINISTRATIVE ASSISTANT III
10	MANINGAS, JOBELLE L.	ADMINISTRATIVE ASSISTANT III
11	MORALES, ROSEMARIE E.	ADMINISTRATIVE ASSISTANT III
12	PADILLO, AELIE A.	NURSE II
13	PASTRANA, MARIA ELIZABETH S.	ADMINISTRATIVE ASSISTANT III
14	SANCHEZ, JUSLYN ROSE F.	ADMINISTRATIVE ASSISTANT II
15	ZAGALA, FRANCESKA WYNORI JANE Q.	ADMINISTRATIVE AIDE VI



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